



# **Brighton & Hove City Council**

## **DRAFT COMMITTEE WORK PROGRAMME Edition 08**

UNLESS OTHERWISE SHOWN MEETINGS TAKE PLACE AT HOVE TOWN HALL  
NORTON ROAD  
HOVE  
BN3 3BQ  
[www.brighton-hove.gov.uk](http://www.brighton-hove.gov.uk)

Published 2 December 2020

For further detailed information regarding specific issues to be considered by the Committee please contact the named contact officer for the item concerned.

The Council has chosen to publish a **Committee Work Programme** setting out matters which are anticipated to come before the Council and/or a Committee during the next 12 months. The programme will detail the decisions in the period listed, although not all decisions can be included because in some cases the need for a decision is not known at the time of publication. However an updated version of the Programme will be published on a monthly basis. The exception being those issues which are dealt with under the urgency provisions.

The Council's Constitution states that a key decision is one that involves:

- (a) *Expenditure which is, or the making of savings which are, significant having regard to the expenditure of the City Council's budget, namely above £500,000 per annum; or*
- (b) *Is significant in terms of its effects on communities living or working in an area comprising two or more electoral divisions (wards).*

For each decision included in the Committee Work Programme the following information is provided:

- the committee or body that is to make the decision and the date of the meeting
- the title of the report and decision to be considered
- individuals/groups that will be consulted prior to the decision being taken
- a list of other appropriate documents
- the name and telephone number of the contact officer and to whom any representations should be sent for each item.

The Programme is updated and published at the beginning of every month on the Council's web-site.

Meetings of the Council and Committees are open to the public (with the exception of discussion regarding reports which contain exempt/confidential information). Copies of agenda and reports for meetings are available on the web site in advance of meetings. For further details on the time of meetings and general information about the Programme please contact Mark Wall, Head of Democratic Services at Hove Town Hall, Norton Road, Hove BN3 3BQ or telephone 01273 291006 or send an e-mail to [mark.wall@brighton-hove.gov.uk](mailto:mark.wall@brighton-hove.gov.uk).

For further detailed information regarding specific issues to be considered by the Committee please contact the named contact officer for the item concerned.

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
Decisions anticipated for December 2020				
<b>POLICY &amp; RESOURCES COMMITTEE - 3 DECEMBER 2020 - 4.00PM VIRTUAL MEETING</b>				
84528	<b>Covid-19 Recovery &amp; Renewal Programme Update</b> <i>All Committee Decisions</i> Latest update from the Covid Recovery & Renewal Programme  <i>Wards affected: All Wards</i>	3 Dec 2020		Report of: Executive Director, Economy, Environment & Culture  Report Author: Julie Nichols Tel: 01273 291304
86398	<b>COVID Winter Grant Scheme</b> <i>All Committee Decisions</i>  <i>Wards affected: All Wards</i>	3 Dec 2020		Report of: Interim Executive Director for Families, Children & Learning  Report Author: Richard Barker Tel: 01273 290732, Carolyn Bristow Tel: 01273 291288, Paul Ross-Dale Tel: 01273 291969
86476	<b>Covid 19: Update on new legislation</b> <i>All Committee Decisions</i>  <i>Wards affected: All Wards</i>	3 Dec 2020		Report of: Executive Lead Officer for Strategy, Governance & Law (Monitoring Officer)  Report Author: Elizabeth Culbert Tel: 01273 291515

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
82993	<p><b>Progress update Corporate Key Performance Indicators Q2 2020-21</b>  <i>All Committee Decisions</i>                      Progress update Corporate Key Performance Indicators Q2 2020-21</p> <p><i>Wards affected: All Wards</i></p>	3 Dec 2020		<p>Report of: Executive Lead Officer for Strategy, Governance &amp; Law (Monitoring Officer)</p> <p>Report Author: Richard Miles Tel: 01273 292344</p>
84695	<p><b>Treasury Management Strategy Statement 2020/21 - Mid Year Review</b>  <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	3 Dec 2020		<p>Report of: Executive Director for Finance &amp; Resources</p> <p>Report Author: James Hengeveld Tel: 01273 291242, Haley Woollard Tel: 01273 291246</p>
86151	<p><b>Targeted Budget Management (TBM) 2020/21:Month 7</b>  <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	3 Dec 2020		<p>Report of: Executive Director for Finance &amp; Resources</p> <p>Report Author: Jeff Coates Tel: 01273 292364, Nigel Manvell Tel: 01273 293104</p>

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
86276	<p><b>Draft Budget and Resource Update 2021/22</b>  <i>All Committee Decisions</i>                      Latest expenditure and resource estimates for setting the 2021/22 budget</p> <p><i>Wards affected: All Wards</i></p>	3 Dec 2020		<p>Report of: Executive Director for Finance &amp; Resources</p> <p>Report Author: James Hengeveld Tel: 01273 291242, Nigel Manvell Tel: 01273 293104</p>
84888	<p><b>Circular Economy Routemap</b>  <i>All Committee Decisions</i>                      Action SC1 in the BHCC Economic Strategy 2018-23 is to Create a Circular Economy Framework, incorporating SDGs, to 2035 for priority sectors for the Brighton &amp; Hove City Region. The ambition of the routemap is to facilitate a transition towards eliminating waste in the Councils projects, developments, procurement and service delivery.</p> <p><i>Wards affected: All Wards</i></p>	3 Dec 2020		<p>Report of: Executive Director, Economy, Environment &amp; Culture</p> <p>Report Author: Sophie Moss Tel: 01273 291104</p>
84820	<p><b>Waterfront Project Conditional Land Acquisition Agreement: Standstill Agreement Extension</b>  <i>All Committee Decisions</i>                      Extend the 1 year Standstill agreement on the Waterfront Project Conditional Land Acquisition Agreement for a further 12 months and set out the next steps towards delivery of an agreement for a conference centre and venue on the Central Site.</p> <p><i>Wards affected: East Brighton; Queen's Park; Regency; Rottingdean Coastal</i></p>	3 Dec 2020		<p>Report of: Executive Director, Economy, Environment &amp; Culture</p> <p>Report Author: Max Woodford Tel: 012773 291666</p>

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
86031	<p><b>BAME Pay Gap Reporting</b>  <i>All Committee Decisions</i>                      Working to ensure equal pay</p> <p><i>Wards affected: All Wards</i></p>	3 Dec 2020		<p>Report of: Interim Executive Director, Finance &amp; Resources</p> <p>Report Author: Deborah Totney</p>
84823	<p><b>An Update on the Economic Strategy for Brighton &amp; Hove</b>  <i>All Committee Decisions</i>                      An update on delivery of the priorities and actions in the Economic Strategy for Brighton &amp; Hove</p> <p><i>Wards affected: All Wards</i></p>	<p>3 Dec 2020</p> <p>17 Dec 2020 – Full Council</p>		<p>Report of: Executive Director, Economy, Environment &amp; Culture</p> <p>Report Author: Elizabeth Cadman Tel: 01273 291094, Cheryl Finella Tel: 01273 291095, Max Woodford Tel: 012773 291666</p>

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
84879	<p><b>Brilliant Brighton Business Improvement District New Ballot</b>  <i>All Committee Decisions</i>                      The Brilliant Brighton Business Improvement District comes to an end in 2021. This reports seeks a) Member support for a new enlarged Business Improvement District, b) Delegated authority for the Executive Director for Economy Environment &amp; Culture to sign off the Operational Agreement between the BID and the Local Authority; and c) Delegated authority for the Executive Director for Economy Environment &amp; Culture to oversee the Council's role in administering the BID Ballot process</p> <p><i>Wards affected: Regency; St Peter's &amp; North Laine</i></p>	3 Dec 2020		<p>Report of: Executive Director, Economy, Environment &amp; Culture</p> <p>Report Author: Cheryl Finella Tel: 01273 291095</p>
86052	<p><b>New Homes for Neighbourhoods Eastergate Road - Modular Pilot Scheme Update</b>  <i>All Committee Decisions</i>                      An update on the Eastergate Road housing scheme with YMCA Downlink Group, requesting agreement to changes in the project delivery method.</p> <p><i>Wards affected: Moulsecoomb &amp; Bevendean</i></p>	3 Dec 2020		<p>Report of: Executive Director, Economy, Environment &amp; Culture</p> <p>Report Author: Nicholas Fishlock Tel: 01273 293905</p>
86405	<p><b>Youth Employment Hub</b>  <i>All Committee Decisions</i>                      Obtain agreement that the council should proceed with an application to the Flexible Support Fund to create a Youth Employment Hub</p> <p><i>Wards affected: All Wards</i></p>	3 Dec 2020		<p>Report of: Interim Executive Director for Families, Children &amp; Learning</p> <p>Report Author: Lisa Mitchell</p>

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
<b>HEALTH, OVERVIEW &amp; SCRUTINY COMMITTEE - 9 DECEMBER 2020 - 4.00PM VIRTUAL MEETING</b>				
86385	<p><b>Healthwatch Post Discharge Patient Project</b>  <i>All Committee Decisions</i>                      presentation from Healthwatch on their work contacting patients after their discharge from hospital in-patient beds</p> <p><i>Wards affected: All Wards</i></p>	9 Dec 2020		<p>Report of: Executive Lead Officer for Strategy, Governance &amp; Law (Monitoring Officer)</p> <p>Report Author: Giles Rossington Tel: 01273 295514</p>
86383	<p><b>Brighton &amp; Hove Dental Services in the Covid Emergency</b>  <i>All Committee Decisions</i>                      to present information from Healthwatch on public experiences of accessing dental services during the Covid emergency plus presentation/response from NHSE, dental services commissioners</p> <p><i>Wards affected: All Wards</i></p>	9 Dec 2020		<p>Report of: Executive Lead Officer for Strategy, Governance &amp; Law (Monitoring Officer)</p> <p>Report Author: Giles Rossington Tel: 01273 295514</p>
86381	<p><b>Brighton &amp; Sussex University Hospitals Trust (BSUH) and Western Sussex Hospitals NHS Foundation Trust (WSHT) Merger Proposals</b>  <i>All Committee Decisions</i>                      presentation from BSUH on proposals to merge with WSHT</p> <p><i>Wards affected: All Wards</i></p>	9 Dec 2020		<p>Report of: Executive Lead Officer for Strategy, Governance &amp; Law (Monitoring Officer)</p> <p>Report Author: Giles Rossington Tel: 01273 295514</p>



Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
Decisions anticipated for January 2021				
<b>P&amp;R (RECOVERY) SUB-COMMITTEE - 6 JANUARY 2021 - 4.00PM VIRTUAL MEETING</b>				
<b>CHILDREN, YOUNG PEOPLE &amp; SKILLS COMMITTEE - 11 JANUARY 2021 - 4.00PM VIRTUAL MEETING</b>				
83474	<p><b>School Admission Arrangements 2022/23</b>  <i>All Committee Decisions</i>                      A report recommended the adoption of school admission arrangements to take effect from September 2022</p> <p><i>Wards affected: All Wards</i></p>	11 Jan 2021		<p>Report of: Interim Executive Director for Families, Children &amp; Learning</p> <p>Report Author: Richard Barker Tel: 01273 290732</p>
84496	<p><b>Update on Academisation of Moulsecoomb Primary School</b>  <i>All Committee Decisions</i>                      Update</p> <p><i>Wards affected: All Wards</i></p>	11 Jan 2021		<p>Report of: Interim Executive Director for Families, Children &amp; Learning</p> <p>Report Author: Mark Storey Tel: 1273 294271</p>

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
86072	<p><b>Raising lower age range of Hertford Infant and Nursery School from Three to Four Years and Closure of Nursery Class</b>  <i>All Committee Decisions</i>                      Report following formal consultation (representation) stage on closure of nursery class at Hertford Infant and Nursery School</p> <p><i>Wards affected: All Wards</i></p>	11 Jan 2021		<p>Report of: Interim Executive Director for Families, Children &amp; Learning</p> <p>Report Author: Vicky Jenkins Tel: 01273 296110</p>
86154	<p><b>Families, Children and Learning Fees and Charges 2021/22</b>  <i>All Committee Decisions</i>                      The paper sets out proposed fees and charges for 2021/22</p> <p><i>Wards affected: All Wards</i></p>	11 Jan 2021		<p>Report of: Interim Executive Director for Families, Children &amp; Learning</p> <p>Report Author: Caroline Parker Tel: 01273 293587</p>
86253	<p><b>Moulsecoomb Primary School Update</b>  <i>All Committee Decisions</i>                      Update regarding Moulsecoomb Primary School</p> <p><i>Wards affected:</i></p>	11 Jan 2021		<p>Report of: Interim Executive Director for Families, Children &amp; Learning</p> <p>Report Author: Mark Storey Tel: 1273 294271</p>

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
86255	<p><b>Update on Hidden Children</b>  <i>All Committee Decisions</i>                      This report will provide the committee with an update on the Hidden Children strategy, work with partners and the recruitment to a new post.</p> <p><i>Wards affected: All Wards</i></p>	11 Jan 2021		<p>Report of: Interim Executive Director for Families, Children &amp; Learning</p> <p>Report Author: Richard Barker Tel: 01273 290732, Andrea Weller Tel: 01273 293526</p>
86260	<p><b>Children's Social Work Model of Practice</b>  <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	11 Jan 2021		<p>Report of: Interim Executive Director for Families, Children &amp; Learning</p> <p>Report Author: Tom Stibbs</p>
86453	<p><b>Early Help Review - tackling disadvantage for families</b>  <i>All Committee Decisions</i>                      The paper will set out proposals for a multi-agency review of early help services to improve the way families are supported to overcome disadvantage and achieve good outcomes for children and young people.</p> <p><i>Wards affected: All Wards</i></p>	11 Jan 2021		<p>Report of: Interim Executive Director for Families, Children &amp; Learning</p> <p>Report Author: Caroline Parker Tel: 01273 293587</p>

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
<b>AUDIT &amp; STANDARDS COMMITTEE - 12 JANUARY 2021 - 4.00PM VIRTUAL MEETING</b>				
84396	<p><b>Strategic Risk Focus Report; SR10; SR18; SR25; SR32; SR34; and SR30</b>  <i>All Committee Decisions</i>                      To report on the latest quarterly update to the city council's Strategic Risk Register and to enable Members to ask questions of Risk Owners on specific Strategic Risks.</p> <p><i>Wards affected: All Wards</i></p>	12 Jan 2021		<p>Report of: Executive Lead Officer for Strategy, Governance &amp; Law (Monitoring Officer)</p> <p>Report Author: Jackie Algar Tel: 01273 291273</p>
86131	<p><b>Internal Audit Progress Report – Quarter 2 (1 July to 30 September 2020)</b>  <i>All Committee Decisions</i>                      The purpose of this report is to provide Members with an update on all internal audit and counter fraud activity completed during quarter 2 (2020/21), including a summary of all key audit findings. The report also includes an update on the performance of the Internal Audit service during the period.</p> <p><i>Wards affected: All Wards</i></p>	12 Jan 2021		<p>Report of: Executive Director for Finance &amp; Resources</p> <p>Report Author: Mark Dallen Tel: 01273 291314</p>

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
86242	<p><b>Update on Standards matters</b>  <i>All Committee Decisions</i>                      An update on standards-related matters, including an annual review of member complaints</p> <p><i>Wards affected: All Wards</i></p>	12 Jan 2021		<p>Report of: Executive Lead Officer for Strategy, Governance &amp; Law (Monitoring Officer)</p> <p>Report Author: Elizabeth Culbert Tel: 01273 291515, Victoria Simpson Tel: 01273 294687</p>
<b>TOURISM, EQUALITIES, COMMUNITIES &amp; CULTURE COMMITTEE - 14 JANUARY 2021 - 4.00PM VIRTUAL MEETING</b>				
83060	<p><b>Annual Review/Update of Local Planning Validation Requirements</b>  <i>All Committee Decisions</i>                      Annual review to add, amend and remove items that are required from applicants submitting planning applications for determination by the council as the Local Planning Authority</p> <p><i>Wards affected: All Wards</i></p>	14 Jan 2021		<p>Report of: Executive Director, Economy, Environment &amp; Culture</p> <p>Report Author: Simon Barrett Tel: 01273 290000, Nicola Hurley Tel: 01273 292114</p>
83064	<p><b>Building Control Service - Business Plan</b>  <i>All Committee Decisions</i>                      A short, medium and long term business plan to agree the future operating model of the service, it's trading activities, investment requirements and SLA for BHCC core services</p> <p><i>Wards affected: All Wards</i></p>	14 Jan 2021		<p>Report of: Executive Director, Economy, Environment &amp; Culture</p> <p>Report Author: Simon Barrett Tel: 01273 290000, Liz Hobden Tel: 01273 292504, Mike Sansom Tel: 01273 292188</p>

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
83223	<p><b>Review Assessment for City Plan Part One</b>  <i>All Committee Decisions</i>                      The report sets out the outcome of an assessment of the need to review planning policies contained within City Plan Part One (adopted in 2016).</p> <p><i>Wards affected: All Wards</i></p>	14 Jan 2021		<p>Report of: Executive Director, Economy, Environment &amp; Culture</p> <p>Report Author: Steve Tremlett Tel: 01273 292108</p>
83225	<p><b>Review of the Waste &amp; Minerals Plan - Proposed Submission</b>  <i>All Committee Decisions</i>                      This report seeks approval for the publication of revised polices in the reviewed East Sussex, South Downs and Brighton &amp; Hove Waste and Minerals Plan, along with supporting and background documents, for a period of public consultation prior to submission to the Secretary of State for independent examination.</p> <p><i>Wards affected: All Wards</i></p>	14 Jan 2021		<p>Report of: Executive Director, Economy, Environment &amp; Culture</p> <p>Report Author: Steve Tremlett Tel: 01273 292108</p>
83394	<p><b>Review of Listed Buildings Heritage Partnership Agreement</b>  <i>All Committee Decisions</i>                      A report seeking approval for a revised Listed Building Heritage Partnership Agreement with the University of Sussex and Historic England, following the required 5 year review.</p> <p><i>Wards affected: Hollingdean &amp; Stanmer</i></p>	14 Jan 2021		<p>Report of: Executive Director, Economy, Environment &amp; Culture</p> <p>Report Author: Tim Jefferies Tel: 01273 293152</p>

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
86486	<p><b>Field Officer Team : Progress Report</b>  <i>All Committee Decisions</i>                      Providing a detailed update of the work and progress of the Field Officer Team including details of the recent recruitment exercise, and service delivery strategy since the COVID - 19 pandemic.</p> <p><i>Wards affected: All Wards</i></p>	14 Jan 2021		<p>Report of: Interim Executive Director for Housing, Neighbourhoods &amp; Communities</p> <p>Report Author: Annie Sparks Tel: 01273 292436</p>
86534	<p><b>Brighton and Hove Cultural Recovery Plan</b>  <i>All Committee Decisions</i>                      Summary of the city's cultural recovery plan and next steps for delivery</p> <p><i>Wards affected: All Wards</i></p>	14 Jan 2021		<p>Report of: Executive Director, Economy, Environment &amp; Culture</p> <p>Report Author: Donna Chisholm</p>
<b>ENVIRONMENT, TRANSPORT &amp; SUSTAINABILITY COMMITTEE - 19 JANUARY 2021 - 4.00PM VIRTUAL MEETING</b>				
86023	<p><b>Table and Chair licensing</b>  <i>All Committee Decisions</i>                      Report regarding the licencing of tables and chairs on the public highway following changes to national legislation.</p> <p><i>Wards affected: All Wards</i></p>	19 Jan 2021		<p>Report of: Executive Director, Economy, Environment &amp; Culture</p> <p>Report Author: David Fisher Tel: 01273 292065, Andrew Westwood Tel: 01273 292468</p>

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
86295	<p><b>Brighton &amp; Hove Climate Assembly</b>  <i>All Committee Decisions</i>                      To welcome the findings of the Brighton &amp; Hove Climate Assembly and request that officers consider these in the development of the Local Transport Plan and the 2030 Carbon Neutral Plan</p> <p><i>Wards affected: All Wards</i></p>	<p>19 Jan 2021                      21 Jan 2021 – P&amp;R</p>		<p>Report of: Executive Director, Economy, Environment &amp; Culture</p> <p>Report Author: Rachel Williams Tel: 01273 291098</p>
86404	<p><b>Permit Review</b>  <i>All Committee Decisions</i>                      Proposals to change a number of parking permits, some of them in line with fees and charges proposals being made at this committee also.</p> <p><i>Wards affected: All Wards</i></p>	<p>19 Jan 2021</p>		<p>Report of: Executive Director, Economy, Environment &amp; Culture</p> <p>Report Author: Peter Turner Tel: 01273 295890</p>
86361	<p><b>Fees and Charges 2021/22</b>  <i>All Committee Decisions</i>                      The purpose of this report is to set out the proposed 2021/22 fees and charges for the service areas covered by the Environment, Transport and Sustainability Committee, including Bereavement Services, in accordance with corporate regulations and policy.</p> <p><i>Wards affected: All Wards</i></p>	<p>19 Jan 2021</p>		<p>Report of: Executive Director, Economy, Environment &amp; Culture, Executive Lead Officer for Strategy, Governance &amp; Law (Monitoring Officer), Interim Executive Director for Housing, Neighbourhoods &amp; Communities</p> <p>Report Author: Jessica Laing</p>



Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
86459	<p><b>Member Task &amp; Finish Groups Update</b>  <i>All Committee Decisions</i>                      To review and update the arrangements for three Member Task &amp; Finish Groups - Valley Gardens, Local Cycling &amp; Walking Infrastructure Plan [LCWIP] - established in October 2019, in order to comply with the council's Constitution.</p> <p><i>Wards affected: All Wards</i></p>	<p>19 Jan 2021                      21 Jan 2021 – P&amp;R</p>		<p>Report of: Executive Director, Economy, Environment &amp; Culture</p> <p>Report Author: Andrew Renaut Tel: 01273 292477, Oliver Spratley Tel: 01273 290390</p>
86457	<p><b>Playground Refurbishment Programme</b>  <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	<p>19 Jan 2021</p>		<p>Report of: Executive Director, Economy, Environment &amp; Culture</p> <p>Report Author: Paul Campbell Tel: 07816753581, Rachel Chasseaud Tel: 01273 290753, Robert Walker Tel: 01273 294349</p>
86442	<p><b>Stanmer Village Parking Scheme</b>  <i>All Committee Decisions</i></p> <p><i>Wards affected:</i></p>	<p>19 Jan 2021</p>		<p>Report of: Executive Director, Economy, Environment &amp; Culture</p> <p>Report Author: Rob Dumbrill Tel: 01273 293007</p>

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
<b>HOUSING COMMITTEE - 20 JANUARY 2021 - 4.00PM VIRTUAL MEETING</b>				
84417	<p><b>Housing Committee Workplan Progress Update and Housing Performance Report - Quarter 2, 2020/21</b>  <i>All Committee Decisions</i>                      This report provides updates on the Housing Committee priorities and work plan 2019-23, as well as quarterly results for performance indicators covering a range of Housing services.</p> <p><i>Wards affected: All Wards</i></p>	20 Jan 2021		<p>Report of: Interim Executive Director for Housing, Neighbourhoods &amp; Communities</p> <p>Report Author: Ododo Dafe Tel: 01273 293201, Tom Matthews Tel: 01273 293234</p>
86488	<p><b>Housing Adaptations Framework Re-Let</b>  <i>All Committee Decisions</i>                      This report seeks approval to re-tender the Adaptations Framework Agreement for adaptations in council properties and private sector dwellings</p> <p><i>Wards affected: All Wards</i></p>	20 Jan 2021		<p>Report of: Interim Executive Director for Housing, Neighbourhoods &amp; Communities</p> <p>Report Author: Alex Dickie Tel: 01273 293293</p>

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
<b>POLICY &amp; RESOURCES COMMITTEE - 21 JANUARY 2021 - 4.00PM VIRTUAL MEETING</b>				
86370	<p><b>Business Rates Retention Forecast 2021/22</b>  <i>All Committee Decisions</i>                      Estimate of retained business rates to be included in setting the 2021/22 budget</p> <p><i>Wards affected: All Wards</i></p>	21 Jan 2021		<p>Report of: Executive Director for Finance &amp; Resources</p> <p>Report Author: Heather Bentley Tel: 01273 291244, James Hengeveld Tel: 01273 291242</p>
86372	<p><b>Council Tax Base 2021/22</b>  <i>All Committee Decisions</i>                      Estimate of the Council Tax Base to be used in setting the Council Tax for 2021/22</p> <p><i>Wards affected:</i></p>	21 Jan 2021		<p>Report of: Executive Director for Finance &amp; Resources</p> <p>Report Author: Heather Bentley Tel: 01273 291244, James Hengeveld Tel: 01273 291242</p>

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
86374	<p><b>Draft General Fund Budget and Capital Strategy 2021/22</b>  <i>All Committee Decisions</i>                      Draft revenue and capital budget for 2021/22</p> <p><i>Wards affected: All Wards</i></p>	<p>21 Jan 2021  21 Jan 2021</p>		<p>Report of: Executive Director for Finance &amp; Resources</p> <p>Report Author: Jeff Coates Tel: 01273 292364, James Hengeveld Tel: 01273 291242, Nigel Manvell Tel: 01273 293104</p>
86365	<p><b>Disposal of Land at Brighton Gasworks</b>  <i>All Committee Decisions</i>                      To seek approval for the freehold disposal of two parcels of Council owned land</p> <p><i>Wards affected: Rottingdean Coastal</i></p>	<p>21 Jan 2021</p>		<p>Report of: Executive Director, Economy, Environment &amp; Culture</p> <p>Report Author: Stephen Gwilliam</p>
86408	<p><b>New England House</b>  <i>All Committee Decisions</i>                      Report on design options considered in relation to New England House City Deal project and next stages of work, seeking approval to prepare planning application.</p> <p><i>Wards affected: St Peter's &amp; North Laine</i></p>	<p>21 Jan 2021  21 Jan 2021</p>		<p>Report of: Executive Director, Economy, Environment &amp; Culture</p> <p>Report Author: Alan Buck Tel: 01273 292287</p>

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
86514	<p><b>Fleet Strategy 2020 -2030</b>  <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	21 Jan 2021		<p>Report of: Executive Director, Economy, Environment &amp; Culture</p> <p>Report Author: Rachel Chasseaud Tel: 01273 290753, Ian Greene Tel: 01273 294707</p>
86545	<p><b>Review of the Council's Constitution</b>  <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	21 Jan 2021		<p>Report of: Executive Lead Officer for Strategy, Governance &amp; Law (Monitoring Officer)</p> <p>Report Author: Elizabeth Culbert Tel: 01273 291515, Victoria Simpson Tel: 01273 294687</p>
86550	<p><b>Timetable for 2021/21</b>  <i>Non-Key</i></p> <p><i>Wards affected:</i></p>	21 Jan 2021		<p>Report of: Executive Lead Officer for Strategy, Governance &amp; Law</p> <p>Report Author: Mark Wall Tel: 01273 291006</p>

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
86359	<p><b>Appointment of Deputy Electoral Registration Officers &amp; Delegated Authority for Polling Place Changes Pending an Election</b>  <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	21 Jan 2021		<p>Report of: Executive Lead Officer for Strategy, Governance &amp; Law (Monitoring Officer)</p> <p>Report Author: Michael Appleford Tel: 01273 291997</p>
<b>HEALTH &amp; WELLBEING BOARD - 26 JANUARY 2021 - 4.00PM VIRTUAL MEETING</b>				
86507	<p><b>Adult Social Care Fees 2021-22</b>  <i>Health &amp; Wellbeing Board</i>                      for HWB to agree fee levels for 21-22</p> <p><i>Wards affected: All Wards</i></p>	26 Jan 2021		<p>Report of: Executive Director for Health &amp; Adult Social Care</p> <p>Report Author: Andy Witham Tel: 01273 291498</p>
84641	<p><b>Adult Social Care Local Account</b>  <i>Health &amp; Wellbeing Board</i>                      to present the ASC Local Account to HWB</p> <p><i>Wards affected: All Wards</i></p>	26 Jan 2021		<p>Report of: Executive Director for Health &amp; Adult Social Care</p> <p>Report Author: Jessica Harper Tel: 01273 295245, Giles Rossington Tel: 01273 295514</p>

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
86258	<p><b>The New SEND Strategy 2021-2026</b>  <i>Health &amp; Wellbeing Board</i>                      To present the new Strategy for SEND services</p> <p><i>Wards affected: All Wards</i></p>	26 Jan 2021		<p>Report of: Interim Executive Director for Families, Children &amp; Learning</p> <p>Report Author: Georgina Clarke-Green, Giles Rossington Tel: 01273 295514</p>
86270	<p><b>Annual Review of Adult Social Care Charging Policy 2021</b>  <i>Health &amp; Wellbeing Board</i>                      ASC charging policy to be agreed for coming financial year</p> <p><i>Wards affected: All Wards</i></p>	26 Jan 2021		<p>Report of: Executive Director for Health &amp; Adult Social Care</p> <p>Report Author: Angie Emerson Tel: 01273 295666</p>
86272	<p><b>Health &amp; Wellbeing Board Review - for approval</b>  <i>Health &amp; Wellbeing Board</i>                      to present plans for HWB review to HWB for approval (incorporating feedback from public and stakeholder consultations)</p> <p><i>Wards affected: All Wards</i></p>	26 Jan 2021		<p>Report of: Executive Director for Health &amp; Adult Social Care</p> <p>Report Author: Michelle Jenkins Tel: 01273 296271, Giles Rossington Tel: 01273 295514</p>

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
86478	<p><b>Local Government &amp; Social Care Ombudsman Public Interest Report &amp; Recommendations</b>  <i>Health &amp; Wellbeing Board</i>                      The Local Government &amp; Social Care Ombudsman (LGSCO) has issued a Public Interest report as a result of a complaint brought to them about an Adult Social Care service.</p> <p>The LGSCO's role is to remedy injustice and share learning from investigations to help improve public, and adult social care, services. In this case the Ombudsman has made specific recommendations, including the presentation of the report and recommendations to elected members.</p> <p><i>Wards affected: All Wards</i></p>	26 Jan 2021		Report of: Executive Director for Health & Adult Social Care  Report Author: Victoria Paling Tel: 01273
Decisions anticipated for February 2021				
<b>BUDGET POLICY &amp; RESOURCES COMMITTEE - 11 FEBRUARY 2021 - 4PM HOVE TOWN HALL</b>				
86157	<p><b>Targeted Budget Management (TBM) 2020/21:Month 9</b>  <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	11 Feb 2021		Report of: Executive Director for Finance & Resources  Report Author: Jeff Coates Tel: 01273 292364



Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
86376	<p><b>General Fund Revenue Budget, Capital and Treasury Management Strategy 2021/22</b>  <i>All Committee Decisions</i>                      General Fund revenue and capital budget 2021/22 including the treasury management strategy to recommend to Budget Council</p> <p><i>Wards affected: All Wards</i></p>	11 Feb 2021		<p>Report of: Executive Director for Finance &amp; Resources</p> <p>Report Author: Rob Allen                      Tel: 01273 291245,                      Heather Bentley Tel: 01273 291244, Jeff Coates Tel: 01273 292364, James Hengeveld Tel: 01273 291242, Nigel Manvell Tel: 01273 293104, Haley Woollard Tel: 01273 291246</p>
86378	<p><b>Housing Revenue Account Budget and Capital Investment Programme 2021/22 and Medium-Term Financial Strategy</b>  <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	11 Feb 2021 25 Feb 2021 – Full Council		<p>Report of: Executive Director for Finance &amp; Resources, Interim Executive Director for Housing, Neighbourhoods &amp; Communities</p> <p>Report Author: Monica Brooks Tel: 01273 292279, Craig Garoghan Tel: 01273 291262, Martin Reid Tel: 01273 293321</p>

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
<b>HEALTH OVERVIEW &amp; SCRUTINY - 24 FEBRUARY 2021 - 4.00PM HOVE TOWN HALL</b>				
Decisions anticipated for March 2021				
<b>P&amp;R (RECOVERY) SUB-COMMITTEE - 3 MARCH 2020 - 4.00PM HOVE TOWN HALL</b>				
86527	<p><b>Moulsecoomb Hub &amp; Housing Project</b>  <i>All Committee Decisions</i>                      A follow up to the April 2020 P&amp;R report providing the latest financial position for the project, an overview of how designs have incorporated feedback from community engagement sessions, and the impact of COVID-19 on the programme timeline</p> <p><i>Wards affected: All Wards</i></p>	18 Mar 2021		<p>Report of: Executive Director, Economy, Environment &amp; Culture, Interim Executive Director for Housing, Neighbourhoods &amp; Communities</p> <p>Report Author: Ben Miles Tel: 01273 290336</p>
<b>LICENSING COMMITTEE - 4 MARCH 2021 - 3.00PM HOVE TOWN HALL</b>				
<b>CHILDREN, YOUNG PEOPLE &amp; SKILLS COMMITTEE - 8 MARCH 2021 - 4.00PM HOVE TOWN HALL</b>				
<b>AUDIT &amp; STANDARDS COMMITTEE - 9 MARCH 2021 - 4.00PM HOVE TOWN HALL</b>				
84398	<p><b>Strategic Risk Focus Report;SR13; SR33; SR15; SR38; SR24; and SR29</b>  <i>All Committee Decisions</i>                      To report on the latest quarterly update of the City Council's Strategic Risk Register and to enable Members to ask questions of Risk Owners on specific Strategic Risks</p> <p><i>Wards affected: All Wards</i></p>	9 Mar 2021		<p>Report of: Executive Lead Officer for Strategy, Governance &amp; Law (Monitoring Officer)</p> <p>Report Author: Jackie Algar Tel: 01273 291273</p>

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
86287	<p><b>Annual Surveillance Report</b> <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	9 Mar 2021		<p>Report of: Executive Lead Officer for Strategy, Governance &amp; Law (Monitoring Officer)</p> <p>Report Author: Jo Player Tel: 01273 292488</p>
<b>TOURISM, EQUALITIES, COMMUNITIES &amp; CULTURE COMMITTEE - 11 MARCH 2021 - 4.00PM HOVE TOWN HALL</b>				
83062	<p><b>Review of Planning Service Fees &amp; Charges - 2021/22</b> <i>All Committee Decisions</i></p> <p>Annual review of discretionary charges for pre-application planning advice, planning performance agreements, building control fees and charges and other miscellaneous fees (including S106 monitoring fees.)</p> <p><i>Wards affected: All Wards</i></p>	11 Mar 2021		<p>Report of: Executive Director, Economy, Environment &amp; Culture</p> <p>Report Author: Simon Barrett Tel: 01273 290000</p>
83066	<p><b>Infrastructure Delivery Plan Refresh &amp; Payment in Kind Policy</b> <i>All Committee Decisions</i></p> <p>Report to update the Infrastructure Delivery Plan, used to determine priorities for strategic CIL infrastructure expenditure. It will also examine the need and options for a payment in kind policy under the discretionary arrangements of the CIL Regulations 2010</p> <p><i>Wards affected: All Wards</i></p>	11 Mar 2021		<p>Report of: Executive Director, Economy, Environment &amp; Culture</p> <p>Report Author: Simon Barrett Tel: 01273 290000</p>

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
83227	<p><b>Planning Authority Monitoring Report</b>  <i>All Committee Decisions</i>                      The Authority Monitoring Report sets out the progress of development in the city, and reports on the monitoring and implementation of City Plan policies</p> <p><i>Wards affected: All Wards</i></p>	11 Mar 2021		<p>Report of: Executive Director, Economy, Environment &amp; Culture</p> <p>Report Author: Steve Tremlett Tel: 01273 292108</p>
83414	<p><b>Review of Local List of Heritage Assets</b>  <i>All Committee Decisions</i>                      This report seeks approval for a revised Local List of Heritage Assets following a five year review of the Local List adopted in 2015</p> <p><i>Wards affected: All Wards</i></p>	11 Mar 2021		<p>Report of: Executive Director, Economy, Environment &amp; Culture</p> <p>Report Author: Tim Jefferies Tel: 01273 293152</p>
<b>ENVIRONMENT, TRANSPORT &amp; SUSTAINABILITY COMMITTEE - 16 MARCH 2021 - 4.00PM HOVE TOWN HALL</b>				
86436	<p><b>Pots, Tubs &amp; Trays (PTT)</b>  <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	16 Mar 2021		<p>Report of: Executive Director, Economy, Environment &amp; Culture</p> <p>Report Author: Rachel Chasseaud Tel: 01273 290753, Lynsay Cook Tel: 01273 291851</p>

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
<b>HOUSING COMMITTEE - 17 MARCH 2021 - 4.00PM HOVE TOWN HALL</b>				
84419	<p><b>Housing Committee Workplan Progress Update and Housing Performance Report - Quarter 3, 2020/21</b>  <i>All Committee Decisions</i>                      This report provides updates on the Housing Committee priorities and work plan 2019-23, as well as quarterly results for performance indicators covering a range of Housing services.</p> <p><i>Wards affected: All Wards</i></p>	17 Mar 2021		<p>Report of: Interim Executive Director for Housing, Neighbourhoods &amp; Communities</p> <p>Report Author: Ododo                      Dafe Tel: 01273 293201,                      Tom Matthews Tel: 01273 293234</p>
<b>POLICY &amp; RESOURCES COMMITTEE - 18 MARCH 2021 - 4.00PM HOVE TOWN HALL</b>				
<b>HEALTH &amp; WELLBEING BOARD - 23 MARCH 2021 - 4.00PM HOVE TOWN HALL</b>				
Decisions anticipated for April 2021				